

PRACTICAL INFORMATION FOR SPONSORS & EXHIBITORS

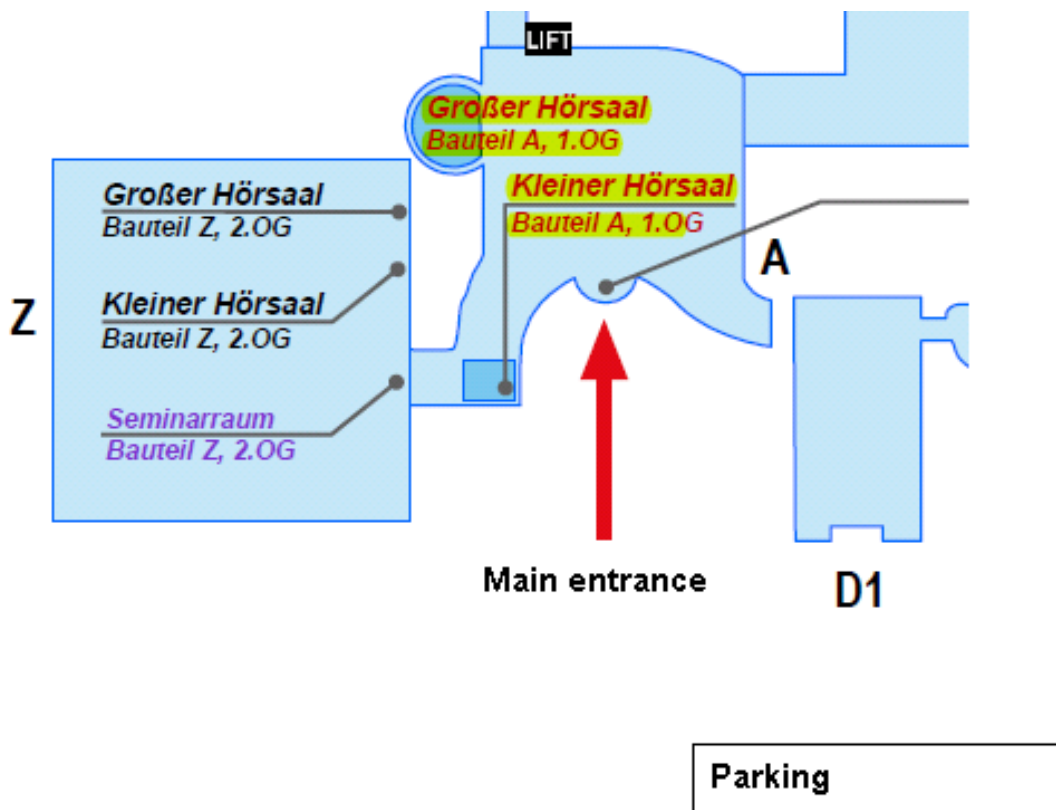


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VENUE

University Hospital Regensburg,
Franz-Josef-Strauß-Allee 11,
93053 Regensburg

ACCESSING THE EXHIBITION AREA



The exhibition is situated on the first floor at the university hospital by the main auditorium (Grosser Hörsaal). More details about how to get to the venue please click [here](#).

POWER SUPPLY

There will be power (220V) for your booth.

WIFI

WIFI access will be available at the venue.

PARKING POSSIBILITY

Paid parking is available in the visitors' car park.

CONFERENCE TIMINGS

BUILD UP

Tuesday 28 March: 09:00-11.15 (The registration opens at 11:30)

TAKE DOWN/DISMANTLING

Thursday 30 March: from 13:30-17:00

EXHIBITION HOURS

The exhibition takes place parallel to the congress programme.

Tuesday 28 March: 11:30-17:45

Wednesday 29 March: 08:00-16:15

Thursday 30 March: 08:00-13:15

Coffee and lunch breaks are included for exhibitors and sponsor participants.

STAND MATERIALS FOR EXHIBITION

Your booked exhibition package includes the booth with one table and two chairs.

If needed, please bring your own table linen.

Walls or other stand structures are not provided by the organisers.

Please note the following restrictions:

- The height of installed booths must not exceed 220 cm.
- All materials used must be fireproof. A certificate must be submitted on request.
- No objects can be attached or glued to walls or ceilings.

SHIPMENT OF STAND MATERIALS

It is not possible for the University Hospital to store bigger shipments before the course.

For smaller packages, please send them to the below address. The packages should arrive between 26-27 March.

Delivery address:

University Hospital Regensburg,
ECTP 2017 Congress
1st floor, Grand Lecture Hall,
Franz-Josef-Strauß-Allee 11,
93053 Regensburg

PROMOTIONAL MATERIALS

ADVERT IN FINAL PROGRAMME

If you have booked an advert in the final programme, please send it to the congress secretariat at: lwh@cap-partner.eu

Deadline: **20 February 2017**

For Sponsors (Platinum, Gold and Silver) one full page colour advertisement is included in the sponsorship package.

INSERT IN CONFERENCE BAGS

If you have booked a company brochure (A4 size) to be inserted in the conference bags, please send it directly to the venue.

Deadline: **26 March 2017 at the latest.**

For Platinum and Gold Sponsors one insert is included in the sponsorship package.

REGISTRATION

EXHIBITORS

Each exhibiting company will have two free exhibitor registrations per 6 sqm stand.

Please forward the name, country and e-mail address to the congress secretariat at: lwh@cap-partner.eu

If you wish to register more exhibitors than what is included with the stand, the exhibitor registration fee is € 119 per person (incl. VAT). The maximum total number of exhibitor badges per company (free + paid) may not exceed 4 badges.

FREE PARTICIPANT/FULL REGISTRATION

(incl. in Platinum, Gold and Silver Sponsorships)

Please forward the name, institution, country and e-mail address to the congress secretariat at: lwh@cap-partner.eu

REGULAR PARTICIPANT/FULL REGISTRATION

Please use the online registration [here](#)

ACCOMMODATION

For more information about accommodation: [Click here](#)

Please notice that there are limited hotels in walking distance from the venue.

CONTACT INFORMATION

FOR QUESTIONS REGARDING SPONSORSHIPS AND EXHIBITION, CONTACT:

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